

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
March 14, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2013-07. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted Resolution 2013-07 for donation of surplus equipment.

2.2 APPROVE PCCD GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved PCCD grant application for technical assistance and training in the amount of \$1,500.

2.3 APPROVE ACT 137 MONITORING CONTRACT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Act

137 monitoring contract with STEP in the amount of \$150,000 for the Homes in Need program.

- 2.4 APPROVE AMENDMENT TO ESSENTIAL MANAGEMENT SOLUTIONS AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Essential Management Solution, LLC for 9-1-1 Management/Consulting services extending it for eight months.
- 2.5 APPROVE PURCHASE FROM PHILLIPS SUPPLY HOUSE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of copier in the amount of \$10,786.00 from Phillips Supply House Inc. off of state contract for DPS.
- 2.6 APPROVE AGREEMENT WITH JERSEY SHORE PUBLIC LIBRARY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the subrecipient agreement with Jersey Shore Public Library for \$5,000 of NFWF grant.
- 2.7 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA change - DPS - Communications - addition of two part time training telecommunicator I position pay grade 5/6.

Mr. Wheeland recessed the Commissioners' Meeting at 10:09 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 PRE RELEASE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Stephen J. Dewar as full time replacement Resident Supervisor - Pay grade 5 - \$14.55/hour effective 3/31/13.
- 3.3 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Nicole M. Ippolito as full time Assistant District Attorney - Union - \$52,285.48/annually effective 3/17/13.
- 3.4 DISTRICT ATTORNEY - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Laura L. Bower as full time Clerk III - Pay grade 4 - \$13.34/hour effective 3/17/13.
- 3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:10 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented Blue Jean Friday donation to Vicki Stryker of the SPCA.

5.2 Sandy Adams announced the court decision that ordered the reapportionment of Jersey Shore School District.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, March 26, 2012. There will be no meetings March 19 or 21.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:21 a.m.